

City of Franklin, Ohio  
**PARADE/ASSEMBLY APPLICATION AND RELEASE FORM**

LOCATION: \_\_\_\_\_

ORGANIZER: \_\_\_\_\_  
(Name) (Phone)

DATE(S): \_\_\_\_\_ TIMES: \_\_\_\_\_ to \_\_\_\_\_

ESTIMATED ATTENDANCE: \_\_\_\_\_

DESCRIPTION OF EVENT: \_\_\_\_\_

STREET CLOSURE REQUESTED: \_\_\_\_\_ between

\_\_\_\_\_ and \_\_\_\_\_  
(intersecting streets)

ITEMS/SERVICES REQUIRED: \_\_\_\_\_

**Regulations:**

1. This application and release form must be completed and submitted to the City at least seven business days prior to the date of the event/assembly or a permit will not be granted.
2. The City, in its sole discretion, shall determine whether to grant the requested permit, grant a modified permit or to deny such permit, shall determine the hours of operation of the event/assembly, and shall determine whether to grant the requested street closure and the hours of such closure.
3. Live bands, disc jockeys, radio receiving sets and/or any sound amplification systems shall not be in operation from the hours of 10:00 p.m. to 6:00 a.m.
4. Receipt of any complaints regarding noise after 10:00 p.m. or before 6:00 a.m., or of property damage, or of any other criminal behavior, shall be just cause for the City's Police Department to ask the event/assembly to cease and/or disperse. Any Police order for closure and/or dispersal shall be complied with immediately. Failure to comply shall subject the applicant(s) to enforcement action.
5. A permit will not be granted unless the property owner signs this application and release form.

**Release:** THE UNDERSIGNED HEREBY AGREE TO ASSUME ALL RISK OF INJURIES TO PROPERTY OR PERSONS OR DEATH RESULTING FROM PARTICIPATION IN THIS EVENT/ASSEMBLY. THE UNDERSIGNED FURTHER AGREES TO PROTECT, INDEMNIFY AND HOLD HARMLESS THE CITY OF FRANKLIN, ITS REPRESENTATIVES, AGENTS AND/OR EMPLOYEES AGAINST ANY AND ALL CLAIMS, DEMANDS OR LIABILITIES FOR DEATH, PERSONAL INJURIES OR PROPERTY DAMAGE, INCLUDING COURT COSTS AND COUNSEL FEES, ARISING FROM PARTICIPATION IN THIS EVENT/ASSEMBLY.

\_\_\_\_\_

I, the undersigned, hereby request the granting of an Event/Assembly Permit, and by my signature I am indicating my understanding of the regulations set forth herein. Further, by my signature I am indicating my understanding and voluntary agreement to the Release of the City of Franklin from any liability associated with this event/assembly.

**SIGNATURE(S):**

\_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Return application **AT LEAST 7 DAYS PRIOR TO EVENT** to:

City of Franklin  
1 Benjamin Franklin Way  
Franklin, OH 45005  
Attn: Jane McGee  
937-746-9921  
937-746-1136 fax