

**City of Franklin, Ohio**  
**ADMINISTRATIVE APPEAL APPLICATION**  
UDO Section 1115.10

Application No. \_\_\_\_\_

The undersigned owner(s) of the following property hereby submit this Administrative Appeal, as specified below.

1. Name of Applicant(s): \_\_\_\_\_
2. Mailing Address: \_\_\_\_\_
3. Phone Number: \_\_\_\_\_ (home) \_\_\_\_\_ (work)
4. Address of the subject property: \_\_\_\_\_
5. Lot No. of the subject property: \_\_\_\_\_
6. Current Zoning District: \_\_\_\_\_ Current Use: \_\_\_\_\_
7. The applicant appeals the order, requirement, decision or determination, issued on \_\_\_\_\_, 20\_\_  
by the (circle one):   Zoning Official                      City Engineer

**The following items must be submitted with this Application:**

- \_\_\_\_\_ A. If the applicant is not the owner of the subject property, a notarized letter of authorization from the property owner(s), designating the applicant as his/her/their representative.
- \_\_\_\_\_ B. **Legal Description** of the subject property – either a deed or a drawing prepared by a surveyor registered in the State of Ohio.
- \_\_\_\_\_ C. A **Statement** detailing the order, requirement, decision or determination that the applicant is appealing, and detailing the error in the order, requirement, decision or determination that the applicant alleges was made.
- \_\_\_\_\_ D. **The Application Fee.**

**\*Please be advised that the submission of additional supporting information may be required.\***

\_\_\_\_\_  
Signature of Applicant(s)

DATE: \_\_\_\_\_

OFFICE USE ONLY

Received Date: \_\_\_\_\_

Appeal of Case: \_\_\_\_\_

Decision Issued On: \_\_\_\_\_

Appeal Granted

Appeal Denied

Date of Grant or Denial: \_\_\_\_\_

Date Notice Mailed to Applicant: \_\_\_\_\_