

City of Franklin, Ohio
APPLICATION FOR CERTIFICATE OF ZONING COMPLIANCE
UDO Section 1115.11

Application No. _____

The undersigned owner(s) of the following property hereby submit this application requesting a Certificate of Zoning Compliance, as specified below.

1. Name of Applicant(s): _____
2. Mailing Address: _____
3. Phone Number: _____ (home) _____ (work)
4. Address of subject property: _____
5. Lot No. of subject property: _____
6. Current Zoning District: _____ Current Use: _____
7. Proposed Use: _____
8. Certificate Requested For:
 - ___ A. PUD/PRCD commencement of construction (No fee)
 - ___ B. Subdivision commencement of construction (No fee)
 - ___ C. Site Plan commencement of construction (No fee)
 - ___ D. Telecommunications Overlay District - Administrative Approval
 - ___ E. Floodplain Overlay District
 - ___ F. Well Field Protection Overlay District
 - ___ G. Historic District Overlay District commencement of construction (No fee)
 - ___ H. Permitted Uses in a Zoning District
 - ___ I. Conditional Use Permit commencement of construction
 - ___ J. Change in Nonconforming Use commencement of construction
 - ___ K. Other: _____
9. Estimated Cost of Construction \$ _____

The following items must be submitted with this Application:

- ___ A. If the applicant is not the owner of the subject property, a notarized letter of authorization from the property owner(s), designating the applicant as his/her/their representative.
- ___ B. **Legal Description** of the property where the use is located – either a deed or a drawing prepared by a surveyor registered in the State of Ohio.
- ___ C. A **Vicinity Map** showing property lines, thoroughfares, existing zoning and existing uses on the subject property, and zoning and existing uses on surrounding properties.
- ___ D. **The Application Fee** (if applicable).

BE ADVISED THAT THE SUBMISSION OF ADDITIONAL SUPPORTING INFORMATION MAY BE REQUIRED.

*** A CZC shall become void at the expiration of one (1) year after the date of issuance unless construction has begun. If no construction has begun or the use has changed within one (1) year of the date of the certificate, a new application and certificate shall be required. Construction is deemed to begin when all necessary excavation and piers or footings of one or more principal buildings included in the plan have been completed.

