

Franklin Division of Fire

45 E. Fourth St., Franklin, OH 45005 • 937-746-4542

To Provide Loyal & Compassionate Fire & Rescue Services Utilizing Highly Trained Professionals Dedicated to the Community We Serve.



APPLICANT INFORMATION FOR VOLUNTEER FIREFIGHTER/EMT/PARAMEDIC

Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available	Social Security No.	Desired Wage	
Position Applied For (Below)	Indicate which position (or both) you are interested in obtaining. <i>This form is <u>NOT</u> for career employment.</i>		
Volunteer (Paid) Call Firefighter	YES <input type="checkbox"/>	NO <input type="checkbox"/>	These members are the backbone to our organization. In order to qualify for this position the candidate must live in or very near the City of Franklin. Volunteer Call Firefighters respond to the station when notified by an activated pager. Eligible calls for service include Structure Fires, Motor Vehicle Crashes with Entrapment, Hazardous Materials Incidents, Station Recalls etc. Training will be provided to successful candidates who are interested in joining the team if they do not already have it. This is a great way to gain experience and to give back to your community.
Volunteer (Paid) Stand-By Firefighter	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Qualifying certifications for this position are Ohio Certified Firefighter Level I (minimum), Emergency Medical Technician or Paramedic or any combination thereof. These positions provide on-duty staffing for the ambulances and the fire apparatus. Shifts are twelve hours long with shift change occurring at 6 AM or 6 PM daily. We staff 24 hours a day, 7 days a week. Some folks work a variety of rotations while others submit availability and are scheduled to fill in the gaps. Residency is not required for these positions however preference is given to those who also serve as Volunteer Call Firefighters.
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for the City?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
Do you > 5 points on your driving record?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain
Have you ever been charged/convicted of a misdemeanor?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain
Have you ever been charged/convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain

The selection processes can be lengthy. Please be patient. A full description is available on our web site at www.franklinohio.org.

EDUCATION							
High School				Address			
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College				Address			
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other				Address			
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

TECHNICAL FIRE EDUCATION				
Do you hold Ohio DPS Certifications?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Certification Number	
Vol (36 Hr) Firefighter	YES <input type="checkbox"/>	NO <input type="checkbox"/>	In School? Expected Test Date:	
Firefighter Level I	YES <input type="checkbox"/>	NO <input type="checkbox"/>	In School? Expected Test Date:	
Firefighter Level II	YES <input type="checkbox"/>	NO <input type="checkbox"/>	In School? Expected Test Date:	
Fire School	YES <input type="checkbox"/>	NO <input type="checkbox"/>	In School? Expected Test Date:	
Fire Instructor	YES <input type="checkbox"/>	NO <input type="checkbox"/>	In School? Expected Test Date:	

TECHNICAL EMS EDUCATION						
EMT (Basic)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	In School? Expected Test Date:			
Paramedic	YES <input type="checkbox"/>	NO <input type="checkbox"/>	In School? Expected Test Date:			
EMS Instructor	YES <input type="checkbox"/>	NO <input type="checkbox"/>	In School? Expected Test Date:			
ACLS	YES <input type="checkbox"/>	NO <input type="checkbox"/>	PEEP	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Other
PALS	YES <input type="checkbox"/>	NO <input type="checkbox"/>	GEMS	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Other

REFERENCES			
<i>Please list three professional references.</i>			
Full Name			Relationship
Company			Phone
Address			
Full Name			Relationship
Company			Phone
Address			
Full Name			Relationship
Company			Phone
Address			

VOLUNTEER STAND-BY (ON-STATION) AVAILABILITY

Individuals who work on-station are scheduled based on their availability. While further information is needed, we would like to know what type of commitment you are interested in making to the City of Franklin, Division of Fire & EMS. Positions are occasionally based on the availability of the candidate due to the need of our schedule. It is important to note that shift change currently occurs at 06:00 and 18:00 daily. Please indicate which of the following best apply to what you are looking for:

Unit Assignment	Unit 1 <input type="checkbox"/>	Unit 2 <input type="checkbox"/>	Unit 3 <input type="checkbox"/>	Mostly Daytime <input type="checkbox"/>	Mostly Nighttime <input type="checkbox"/>	12 Hour Shifts <input type="checkbox"/>
Available Rotation Assignments	Varies/PRN (As Needed) <input type="checkbox"/>		3-Day Rotation <input type="checkbox"/>	6-Day Rotation <input type="checkbox"/>	24 Hour Shifts <input type="checkbox"/>	
Notes To Us:						

PREVIOUS EMPLOYMENT

Company			Phone			
Address			Supervisor			
Job Title		Starting Salary \$		Ending Salary \$		
Responsibilities						
From	To	Reason for Leaving				
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>						
Company			Phone			
Address			Supervisor			
Job Title		Starting Salary \$		Ending Salary \$		
Responsibilities						
From	To	Reason for Leaving				
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>						
Company			Phone			
Address			Supervisor			
Job Title		Starting Salary \$		Ending Salary \$		
Responsibilities						
From	To	Reason for Leaving				
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>						

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application or interview is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the City of Franklin, Division of Fire & EMS.

I understand that any employment is conditioned on a background check. I authorized the Franklin Division of Fire & EMS to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Franklin Fire & EMS Division, without giving me prior notice of such disclosure. I further authorize the Franklin Division of Fire & EMS to perform a background investigation that verifies my educational background. In addition, I release the Franklin Fire & EMS Division, any former employers and all references listed above from any and all claims, demands, or liabilities arising out of related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at-will" and without fixed term, and may be terminated at any time, with or without cause, and without prior notice, at the option of either the Franklin Division of Fire or myself. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Franklin Division of Fire & EMS unless made in writing.

I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Franklin Division of Fire & EMS and as permitted by law. I consent to such examinations and test, and I request that the examining doctor disclose to the Franklin Division of Fire & EMS the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examination and drug test, and if I am hiring a condition of my employment will be that I abide by the Franklin Division of Fire & EMS Drug and Alcohol Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate the Franklin Division of Fire & EMS to hire. If hired, I agree to abide by all Franklin Division of Fire & EMS work rules, policies, and procedures. The Franklin Division of Fire & EMS retains the right to revise its policies and procedures, in whole or in part, at any time.

If you are to be hired by the Franklin Division of Fire & EMS, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

Signature

Date